



Employment Application

Applicant Information

Full Name: _____ Todays Date: _____

Address: _____ City: _____ State: _____ Zip: _____

SSN: _____ Email: _____

Home Phone: _____ Cell Phone: _____

Days/Hours available: _____

Are you a citizen of the United States? Yes No If No, are you authorized to work in the U. S.? Yes No

Have you worked for this company before? Yes No If yes, when? _____

Have you ever been convicted of a felony? Yes No

If yes, explain: _____

Education

Current Level of Education: _____

(example: currently attending High school, Masters)

Emphasis of Study: _____

Degree obtained (if any): _____

Certificates obtained (if any): _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous employer? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous employer? Yes No



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References

Please list three references, personal & professional

Full Name: _____ Relationship: _____

Phone: _____

Full Name: _____ Relationship: _____

Phone: _____

Full Name: _____ Relationship: _____

Phone: _____

Please read disclaimer and sign below

I understand that if any offer of employment is extended, I must comply with the following as a condition of continued employment.

I must complete an INS form and present documents establishing my identity and employment eligibility. I also understand that before employment my fingerprints and the appropriate forms regarding convictions for certain criminal offenses will be supplied to Little Blessings Preschool.

I hereby certify that the information presented in the application is true, accurate and complete. I authorize the investigation of all statements contained in the application. Reference information which becomes a part of the record will be regarded as confidential and will not be available to me. I understand that misrepresentation, falsification, or omission of pertinent information facts will cause forfeiture on my part of all eligibility for any employment. I agree to submit other information as may be requested by Little Blessings Preschool, after I am employed.

Signature: _____ Date: _____

Printed Name: _____